



## Education Board

**Date:** THURSDAY, 15 JANUARY 2015  
**Time:** 4.00 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy Catherine McGuinness (Chairman)  
Henry Colthurst (Deputy Chairman)  
Deputy John Bennett  
Roy Blackwell  
Nigel Challis  
Jude Chin  
Revd Dr Martin Dudley  
Alderman Peter Estlin  
Alderman Jeffrey Evans  
Stuart Fraser  
Virginia Rounding  
Alderman William Russell  
Ian Seaton  
David Taylor  
Philip Woodhouse

**Enquiries:** Alistair MacLellan  
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**NB: Part of this meeting could be the subject of audio video recording.**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**  
To agree the public minutes and summary of the meeting held on 4 December 2014.  

**For Decision**  
(Pages 1 - 8)
4. **EDUCATION STRATEGY UPDATE REPORT**  
Report of the Director of Community and Children's Services.  

**For Information**  
(Pages 9 - 10)
5. **DISCLOSURE AND BARRING CHECKS IN THE INDEPENDENT SCHOOLS**  
Report of the Town Clerk.  

**For Information**  
(Pages 11 - 14)
6. **DRAFT BUDGET ALLOCATIONS FOR 2015/16**  
Report of the Chamberlain and the Director of Community and Children's Services.  

**For Information**  
(Pages 15 - 18)
7. **EDUCATION BOARD - ACTIVITY IN 2014 AND PRIORITIES FOR 2015**  
Report of the Town Clerk.  

*This report will be circulated separately.*

**For Decision**
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
10. **EXCLUSION OF THE PUBLIC**  
**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act

**For Decision**

## Part 2 - Non-Public Agenda

11. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 4 December 2014.

**For Decision**  
(Pages 19 - 20)

12. **OVERVIEW OF THE CITY'S SPENDING ON EDUCATION RELATED ACTIVITIES**

Report of the Chamberlain and the Director of Community and Children's Services.

**For Information**  
(Pages 21 - 36)

13. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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## EDUCATION BOARD

Thursday, 4 December 2014

Minutes of the meeting of the Education Board held at Committee Room - 2nd Floor  
West Wing, Guildhall on Thursday, 4 December 2014 at 4.00 pm

### Present

#### Members:

Deputy Catherine McGuinness (Chairman)	Alderman Jeffrey Evans
Henry Colthurst (Deputy Chairman)	Stuart Fraser
Deputy John Bennett	Virginia Rounding
Roy Blackwell	Alderman William Russell
Nigel Challis	Ian Seaton
Jude Chin	David Taylor
Revd Dr Martin Dudley	Philip Woodhouse
Alderman Peter Estlin	

#### Officers:

Peter Lisley	Assistant Town Clerk
Alistair MacLellan	Town Clerk's Department
David Pack	Town Clerk's Department
Peter Kane	Chamberlain
Ade Adetosoye	Community & Children's Services
Gerald Mehrtens	Community & Children's Services
Mark Jarvis	Chamberlain's Department
Jennifer Allott	Departmental Business Manager, Open Spaces Department
Sharon Ament	Director of the Museum of London
Joshua Burton	Community & Children's Services
Sean Gregory	Barbican Centre
Professor Barry Ife	Principal, Guildhall School of Music and Drama

#### 1. APOLOGIES

There were no apologies.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

The following standing declarations were made relating to the other bodies which Members of the Education Board served on.

##### Deputy John Bennett

Board of Governors City of London Freemen's School  
Board of Governors of the Guildhall School of Music and Drama

##### Nigel Challis

Board of Governors of the City of London School for Girls

Board of Governors The City Academy, Hackney  
Castle Baynard Educational Foundation & Alderman Samuel Wilson Fund  
Chartered Institute of Securities and Investment Educational Foundation  
Oxford University Council Integrity Committee

Henry Colthurst

Board of Governors, Mossbourne Community Academy  
Board of Mossbourne Federation  
Member of Court of the Worshipful Company of Grocers

Revd Dr Martin Dudley

Board of Governors City of London School for Girls

Alderman Peter Estlin

Treasurer, Bridewell Royal Hospital - King Edward's School, Witley

Alderman Jeffrey Evans

Board of Governors City of London Academy – Islington  
St Paul's Chorister Trust  
Council of Almoners, Christ's Hospital

Deputy Catherine McGuinness

Board of Governors The City Academy, Hackney  
Castle Baynard Educational Foundation & Alderman Samuel Wilson Fund  
United Westminster Schools Foundation  
Board of School Governors and Council or Almoners, Christ's Hospital  
Barbican Centre Board  
Guildhall School Development Fund

Deputy McGuinness noted in relation to item 6 that her daughter was a student at Guildhall School of Music and Drama and had passed through Junior Guildhall as well as playing in the London Schools Symphony Orchestra. Deputy McGuinness also noted she was a trustee of the Epping Forest Centenary Trust.

Virginia Rounding

Board of Governors City of London School for Girls  
Board of Governors The City Academy – Hackney  
Hampstead Heath, Highgate Wood and Queen's Park Management Committee

Alderman William Russell

Board of Governors City of London School for Girls  
Board of Governors of Guildhall School of Music and Drama  
Board of Governors Knightsbridge Schools International  
Board of Governors Knightsbridge School  
Court of the Worshipful Company of Haberdashers  
Trustee of Place2Be

Ian Seaton

Board of Governors City of London School

Board of Governors Bridewell Royal Hospital  
Donation Governor Christ's Hospital

Philip Woodhouse

Board of Governors of the City of London Freeman's School  
Board of Mossbourne Federation  
Mossbourne Victoria Park Academy, Hackney  
Chairman of Governors of Wellesley House School  
Member of the Court of Worshipful Company of Grocers

3. **PUBLIC MINUTES**

The public minutes and summary of the meeting held on 16 October 2014 were approved as a correct record.

**Matters Arising**

**Annual Activities and Outcomes Report**

The Chairman noted that a report outlining Year-1 activities and outcomes would be submitted to the January meeting of the Board.

**Appointment of Members to Governing Bodies**

Members of the Board discussed the process of appointment of individuals to governing bodies, noting that a database of names should be maintained and reviewed at least twice a year, and that a pool be opened of candidates coming from business and the Livery in addition to the Court of Common Council.

**Livery Schools Link**

The Chairman noted that the contingency application to the Policy & Resources Committee had been approved at its meeting on 6 November 2014.

**Governor Appointment to the City of London Academy Islington**

The Director of Community and Children's Services noted that he would be informing the City of London Academy Islington that the Reverend Dr Martin Dudley had been nominated by the Court of Common Council to the academy's board at the Court meeting on 4 December 2014. In response, a member expressed concern at the length in time between the Education Board's recommendation in October 2014 and the Court of Common Council's approval in December 2014.

4. **EDUCATION STRATEGY UPDATE REPORT**

The Board received an update report on recent activity in the delivery of the Education Strategy 2013-5.

**RECEIVED**

5. **EDUCATION OUTREACH - ENGAGING EVERY SCHOOL CHILD**

The Education Board received a report of the Director of the Museum of London on education outreach work undertaken by both the Museum of London and its partners in the Learning and Engagement Forum (LEF). She noted that activity undertaken by the museum itself could be broken down into two strands. The first strand was formal outreach activity undertaken through school

curricula, and the second was informal engagement through day-to-day courses and lectures.

The Director went on to outline the wider activity of the LEF, a collection of ten cultural organisations maintained in whole or in part by the City of London Corporation that sought to make a marked difference in young peoples' lives. The ten organisations had a broad mix of skills and specialisms that, collectively, provided a rich cultural offering.

She then noted that the Museum alone was engaging directly with around 300,000 pupils each year, and had drawn up several work areas with which the City of London Corporation could increase its education portfolio and influence on education throughout London. The first of these was 'hard education' on topics such as homophobia, racism and gang culture. The second involved partnership working with the London Metropolitan Archives to draw up a business case for a refreshed Great Fire of London website in time for the anniversary celebrations in 2016, a piece of work whose importance was underlined by the popularity of the current Great Fire of London website which, whilst receiving 1.7m hits per year, was also in need of refreshing and updating. The third strand was the plan to establish a School Visits Fund to provide small grants to London schools to assist them in organising visits to members of the LEF and the City.

The Director went on to respond to several questions and comments put to her by the Board.

- It was not yet clear whether the hard education would be primarily virtual or desk-based. Officers were currently working with teachers to identify the level of demand.
- The commemoration of the Great Fire would involve a host of issues that had contemporary relevance, including refugee camps, organisational and urban resilience, and civil evacuation. Moreover the commemoration fell over a weekend (2-5 September 2016) which gave the commemoration massive potential to involve large numbers of people.
- Members noted that there were several structures within the City that pre-dated the Great Fire; that the City of London Guides should be consulted in any planning for the commemoration.

**RESOLVED**, that Members:

- Note the report and the progress made to date on education outreach; and
- Support the programme of the Learning & Engagement Forum as a mechanism of delivery of strategic objectives, particularly the projects identified within the report.

**6. BARBICAN CENTRE AND GUILDHALL SCHOOL OF MUSIC AND DRAMA - CREATIVE LEARNING AND OUTREACH**

The Board received a presentation from the Principal of the Guildhall School of Music and Drama on the work of the School. The Principal noted that the



School, which had been founded in 1880, had been ranked as the premier institution of its kind for the previous two years and currently had 970 students on its roll.

He went on to note the School had been made a Higher Education Institution (HEI) in 2006 which meant that it was now in receipt of public funding. Given that the School had no charter, it operated under an instrument provided by the Privy Council which was subject to audit. The last audit had awarded the School degree-awarding powers.

The Principal went on to state the School's main aim was to train the most promising actors and musicians, and that the current breakdown in composition was 50:50 between UK national and international students. He added that the School also engaged with musicians under the age of 18 through Junior Guildhall and the Centre for Young Musicians, of which 10% of places were nationally funded. He noted that long term sustainability and cost were an issue, as well as the reputational risk posed by achieving quality assurance at a time when arts organisations as a whole were under pressure to do more with less.

The Principal then responded to some questions from Members of the Board.

- It was not possible to offset cost through increased fees as undergraduate fees were subject to a cap, and postgraduate fees were subject to market pressure.
- There was no conflict between catering to talent and nurturing talent as the School built pathways for both students with existing talent and students with potential. Moreover the School was open to all comers.
- The Junior Guildhall's provision of drama was deliberately limited given the existing amount of provision of drama in schools.
- The Principle agreed that under-18 provision across Junior Guildhall, Centre for Young Musicians, the Barbican and in particular the youth ensembles could benefit from further coordination, and that this was an issue he would welcome some direction on.

The Board went on to receive a report of the Director of Creative Learning at the Barbican Centre and Guildhall School. The Director noted that the Creative Learning Division (CLD) at the Barbican and Guildhall School had been in place for five years and launched its manifesto to help young people find their creative voice in September 2014.

He added that East London had always been a natural emphasis for the outreach work of the Barbican and Guildhall School, and that areas of deprivation in those boroughs meant it was an exciting area for encouraging access to the arts. He noted that the strength of the Barbican and Guildhall School was its cross-discipline offer, and its focus on sustainable projects such as the Barbican Box Film and Music projects, where the Creative Learning Division worked to embed projects in schools for an extended period of time. Work to evaluate the impact of the projects as a whole was being undertaken to establish the return on investment that they offered.

The Director responded to some questions from Members of the Board.

- The Creative Learning Division engaged with schools that were hard to reach through working with the East London Partnership, who identified schools for the CLD to work with. Moreover OFSTED offered assistance in engagement.
- The CLD regarded City Corporation-affiliated schools as one of its priorities and therefore worked closely with all three City Academies.

## RECEIVED

### 7. **OPEN SPACES EDUCATION STRATEGY**

The Open Spaces Departmental Business Manager introduced a report on the City of London Corporation's Education Strategy. She gave some context to the adoption of a new Open Spaces Education Strategy, noting that it had been agreed by the Policy and Resources Committee that some savings could be made through the reduction of education provision at Hampstead Heath, the City Gardens and West Ham Park.

She went on to note that the new Open Spaces Education Strategy had three aims: to improve partnership working, provide more targeted education, and to deepen the involvement of the Open Spaces Department in the provision of education through providing a strategy for delivery throughout the year instead of the current site-by-site provision. Moreover the adoption of the new Open Spaces Education Strategy was in response to the adoption of the City of London Corporation's wider Education Strategy and reflected the Open Spaces wider involvement in the Learning & Engagement Forum. She concluded by noting that the scale of planned education provision would be subject to a successful application to the City Bridge Trust. In response to a question from the Chairman she confirmed that sports provision had been deliberately excluded from the strategy, though added that this was another area in which the Open Spaces provided significant facilities to local communities.

## RECEIVED

### 8. **EDUCATION STRATEGY - STRATEGIC OBJECTIVE 3**

The Chairman introduced a report of the Director of Community and Children's Services on the delivery of strategic objective 3 of the Education Strategy, *to inspire children through an enriched education and outreach opportunities*. The Board went on to discuss how work that was currently being done met the aims of the strategy, and how the strategy could be amended to better address corporate objectives.

- It would be helpful to have more demographic data to inform improvement.
- The strategy needed to discuss partnership working.

- The strategy needed to identify City of London Corporation education assets that could be utilised more strategically, such as playing fields.
- The strategy should have more emphasis on science, technology, engineering and mathematics (STEM) as well as arts and culture.
- The Education Board should be mindful that, from a strategic perspective, it was still fact-finding and gaining an understanding of the City Corporation's education portfolio.
- The strategy should reinforce the value of the Board's ability to maintain a holistic overview of the education offer. It should reference the potential for the use of the City Bridge Trust as a resource and call for greater involvement from the Livery.
- The strategy should mention sport.
- The strategy should be clearer on the Education Board's scope, and how the strategic aims were being implemented.

9. **REVENUE BUDGETS 2015/16**

The Head of Finance introduced a report on Revenue Budgets for 2015/16. He noted that it was not a detailed allocation of monies to the City Academies, which would be the subject of a further report to the Board at a future meeting.

**RESOLVED**, that Members

- Approve the Revenue Budget for 2015/16 for submission to the Finance Committee;
- Authorise the Chamberlain to revise the budgets to allow for further implications arising from the agreement by the Education Board of specific allocations of funding to Academies and Central Support Services.

10. **EXPANSION OF SIR JOHN CASS PRIMARY SCHOOL**

The Education and Early Years Manager introduced a report on the expansion of the Sir John Cass Primary School, noting that the City of London Corporation had currently secured around £4.5m towards the expansion of the school to a two-form of entry (2FE).

**RECEIVED**

11. **EDUCATION OF PRIMARY AGED CHILDREN IN THE CITY OF LONDON**

The Education Board received a report of the Director of Community and Children's Services on the education of primary aged children in the City of London.

**RECEIVED**

12. **ACTIONS TAKEN SINCE THE LAST MEETING**

The Education Board received a report of the Town Clerk on actions taken since the last meeting.

**RECEIVED**

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

15. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act as follows:-

<b>Item(s)</b>	<b>Paragraph(s)</b>
16-19	3

16. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 16 October 2014 were approved as a correct record.

17. **NOMINATIONS WORKING GROUP REPORT ON THE APPOINTMENT OF EXTERNAL MEMBERS**

The Board considered a report of the Town Clerk and Director of Community and Children's Services on the appointment of external members of the Board.

18. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

**The meeting ended at 5.45 pm**

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Chairman

**Contact Officer:**

**Alistair MacLellan / 0207 332 1416 /Alistair.MacLellan@cityoflondon.gov.uk**

<b>Committee:</b>	<b>Date:</b>
Education Board	15 January 2015
<b>Subject:</b> Education Strategy Update Report	<b>Public</b>
<b>Report of:</b> Director of Community and Children’s Services	<b>For Information</b>
<b>Summary</b>	
<p>This report provides Members with information about key developments in the delivery of the Education Strategy. Each of the five strategic objectives is addressed (paragraphs 3 – 7) with examples of recent work and future activities.</p> <p>A report including the full Education Strategy Development Plan will be submitted bi-annually.</p> <p><b>Recommendation</b></p> <p>Members are asked to:</p> <ul style="list-style-type: none"> <li>• note the information contained in this report.</li> </ul>	

## Main Report

### **Background**

1. The City of London Corporation Education Strategy 2013 – 2015 established five strategic objectives. Each objective is underpinned by a series of recommendations. Every recommendation identifies a key deliverable that the City is seeking to achieve and details specific actions that will facilitate this.

### **Purpose**

2. This report provides Members with an update on key developments in the delivery of the Education Strategy. Each of the five strategic objectives is addressed with examples of recent work and future activities.

### **Education Strategy Update**

3. Strategic Objective 1: To promote and support excellent education and access to higher education
  - a. The Reverend Dr Martin Dudley was appointed City Corporation sponsor governor to the Governing Body of the City of London Academy, Islington.
  - b. Following the successful data training sessions for Governors on 1 December the Education Unit has offered to provide bespoke sessions for individual governing bodies.
  - c. The Town Clerk’s Department will submit a report recommending key objectives and outcomes for the Education Board in 2015.
4. Strategic Objective 2: To strive for excellence in the City schools

- a. The 'A level Subject Workshop Programme' is underway with good feedback to date. 8 further workshops are scheduled in January.
  - b. Directors of Sixth Form will meet on 20 January to explore: course admission criteria, attaining top A level grades, applications to Russell Group universities and Oxbridge, target setting, assessment and monitoring systems, and opportunities to collaborate and share best practice.
  - c. City of London School for Girls invited students and parents from City academies to attend their Higher Education Evening on 4 February.
5. Strategic Objective 3: To inspire children through an enriched education and outreach opportunities
- a. The Learning and Engagement Forum requests for funding have been included in the 2015/16 Draft Budget Allocation Report.
  - b. The Learning and Engagement Forum will be asked to identify areas where greater collaboration can increase the impact of existing work.
6. Strategic Objective 4: To promote an effective transition from education to employment
- a. Officers have submitted a report to the Nominations Working Group recommending criteria to ensure candidates for the Education Board's external member vacancies have sufficient expertise in developing and delivering an education to employment programme.
  - b. The Employability Forum will provide the Education Board with an update on its activities in April 2015.
7. Strategic Objective 5: To explore opportunities to expand the City's education portfolio and influence on education throughout London
- a. The interview for the free school applications is on 5 February 2015.

### **Recommendation**

8. Members are asked to note the information contained in this report.

### **Background paper**

City of London Corporation Education Strategy 2013–15

### **Joshua Burton**

Policy Officer

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<b>Committee(s):</b> Education Board	<b>Dated:</b> 15 January 2014
<b>Subject:</b> Disclosure and Barring Requirements for Governors of Independent Schools	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>

## Summary

This report outlines the City of London Corporation's obligations in relation to disclosure and barring requirements for chairmen and governors on boards of the City Schools. It summarises the legal basis of the requirements and advises that the checks are mandatory and can be enforced by the Secretary of State for Education through the criminal courts. There is therefore no scope for discretion on the part of the City of London Corporation in adopting the obligations.

## Recommendation

- Members are asked to note the report.

## Main Report

### Background

1. Following queries from members over the legal basis for the enforcement of disclosure and barring checks for governors of the City schools, officers in the Town Clerk's Department have consulted with colleagues in the Comptroller and City Solicitor's Department. The advice of the Comptroller and City Solicitor is summarised below. In short, the provisions are mandatory and can ultimately be enforced by the Secretary of State for Education through the criminal courts.

### Current Position

2. Section 157 of the Education Act 2002 states that, in relation to independent schools, 'regulations shall prescribe standards about the following matters...(d) the suitability of proprietors of and staff at independent schools...'.
3. The relevant Regulations are the Education (Independent Schools Standards) (England) Regulations 2010. The Regulations lay down the standards to be met by all independent schools (with limited exceptions). Part 4 of the Regulations deals with the standards in relation to suitability of the proprietor and staff. It should be noted that the Independent Schools Inspectorate publishes a Handbook (2014) which provides detailed guidance on the regulatory requirements applicable. As the Handbook does not have the force of law it is not referred to in this report but it should be noted that the approach in the Handbook is entirely consistent with the explanation of the legal requirements in this report.

4. A 'proprietor' is defined in Section 579 of the Education Act 1996 as "the person or body of persons responsible for the management of the school (so that, in relation to a community, foundation or voluntary or community or foundation special school, it means the governing body)".
5. Ownership of the independent schools rests with the City Corporation, but management is delegated to the Boards of Governors. The Chief Inspector of the Independent Schools Inspectorate has expressed the view in a letter to the City of London Schools for Girls (16 October 2014) that each Board of Governors should be regarded as the proprietor of their respective City school by virtue of the wide ranging powers of management and control vested in each Board. It is the view of the Comptroller and City Solicitor that this interpretation is correct.
6. Part 4, paragraph 21(4) – paragraph 21(8) of the Regulations relate to the suitability of the proprietor where the proprietor is a corporate or unincorporated body of persons. The principal obligations are placed personally on the **chairman** of the proprietorial body, that is, the Board.
7. The required standard is met if the chairman:
  - (a) Is not barred from regulated activity relating to children, or otherwise prohibited or disqualified, and
  - (b) The Secretary of State makes the following checks relating to the chairman:
    - a) an enhanced criminal records check, countersigned by the Secretary of State;
    - b) checks confirming the individual's identity and their right to work in the United Kingdom;
    - c) checks that the person is not barred from regulated activity relating to children in accordance with the Safeguarding and Vulnerable Groups Act 2006;
    - d) in the case of an individual living or having lived outside the United Kingdom, and obtaining an enhanced criminal record check is not sufficient to establish the individual's suitability to work in a school, such further checks as the Secretary of State considers appropriate.
8. Paragraph 21(6) relates to the other Board members. It provides that the required standard is met if the member is not barred or otherwise prohibited or disqualified, and the chairman makes the following checks in relation to each Board member:
  - a) an enhanced criminal records check;
  - b) checks confirming the individuals identity and their right to work in the United Kingdom;



- c) in the case of an individual living or having lived outside the United Kingdom, and obtaining an enhanced criminal record check is not sufficient to establish the individual's suitability to work in a school, such further checks as the Secretary of State considers appropriate.
9. Clearly it would be onerous if the chairmen were required to make these checks personally on other Board members. The work involved can be undertaken on behalf of the chairmen, but they remain responsible for satisfying themselves that all other members of their Board have been subject to the necessary checks.
10. In addition, the Regulations, at paragraph 22, make it clear that the proprietor is under an obligation to keep a register, known as a Single Central Record, of the date of when the above checks were undertaken, in respect of all other governors appointed after May 2007 and the outcome.
11. From the above there is no doubt firstly that all the Board chairmen of the City schools will be subject to the above checking and secondly that these checks are mandatory rather than discretionary. As a matter of law the Secretary of State will only permit a person to be a Chairman of Governors if they have satisfied the above checks.
12. Again, neither the Regulations nor guidance suggest that the performance of these checks by the chairmen in relation to the other Board members is discretionary. All governors of the City schools should undergo the above checking if this has not already taken place.
13. Section 163 of the Education Act 2002 gives the Independent Schools Inspectorate the duty to inspect registered schools, including those run by the City, and the inspections shall relate to ensuring that specified standards are being met. For the avoidance of doubt this includes assessing whether the standards required regarding the suitability of staff, the proprietor and members of the Board of Governors have been complied with.
14. In the event that the Inspectorate determines that the standards required have not been complied with, the Inspectorate can make a determination that:
- Notice be served on the proprietor identifying the breaches and requiring that an action plan be submitted by the proprietor, within a specified timeframe, outlining when the breaches identified will be remedied.
  - Admittedly in more extreme circumstances, the school could be prohibited from admitting any new students or part closed or closed.
15. It is important to note, again in the worst case scenario, that failure to comply with regulatory standards is taken extremely seriously and can result in criminal prosecution of a chairman personally as the proprietor of a School who can be

liable on summary conviction to a term of imprisonment not exceeding six months, or to a fine not exceeding level 5 on the standard scale.

16. It should be noted that a cause of recent misunderstanding in the City Corporation is that there is a difference in legislative approach between the maintained and independent sectors. The Protection of Freedoms Act 2012 altered the position for Governors in the maintained sector, to the effect that only a Governor who engages in “regulated activity” has to have an enhanced criminal record check. However, the position has not changed in the independent sector because the Standards Regulations clearly require a Board Governor to submit to the checks specified above in para 8. The Inspectorate emphasise that this is still the position in the independent sector, and indeed, the opportunity was not taken to change the position in recent Regulations last year that amend certain of the other standards, effective from 29 September 2014.

17. It should be further noted that DBS clearance is portable from one organisation to another. However the Employee / Member / Governor must have firstly registered with the DBS Update Service and then provided to the employer for which the clearance is required a) the relevant reference number and b) permission to access the information for the purposes of checking to see if there have been any changes.

### **Corporate & Strategic Implications**

18. The Comptroller and City Solicitor has been consulted on this report and his comments incorporated.

### **Conclusion**

19. This report outlines the City of London Corporation’s obligations in relation to disclosure and barring requirements for governors of the City Schools. It summarises the legal basis of the requirements and advises that the checks are mandatory and can be enforced by the Secretary of State for Education through the criminal courts. There is therefore no scope for discretion in their enforcement.

### **Appendices**

- None

**Alistair MacLellan**

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# Agenda Item 6

<b>Committee:</b>	<b>Date:</b>
Education Board	15 January 2015
<b>Subject:</b> Education Board draft budget allocation for Financial Year 2015/16	<b>Public</b>
<b>Report of:</b> Director of Community and Children's Services and The Chamberlain	<b>For Information</b>
<b>Summary</b>	
<p>The City of London Corporation's Education Board was constituted at the meeting of the Court of Common Council on 1 May 2014. In advance of the Board's creation by the Court, the Policy and Resources Committee and the Finance Committee agreed that the Education Board would be allocated a sum of £1m for Financial Year 2015/16, from City's Cash funds.</p> <p>This report provides the Education Board with a draft budget allocation for Financial Year 2015/16. Following the discussion of this proposal by the Members of the Education Board, Officers will submit a finalised budget allocation for the Education Board's approval at its meeting on 5 March 2015.</p> <p><b>Recommendation</b></p> <p>Members are asked:</p> <ul style="list-style-type: none"><li>• to note the report.</li></ul>	

## Main Report

### **Background**

1. The City of London Corporation's Education Board was constituted at the meeting of the Court of Common Council on 1 May 2014. In advance of the Board's creation by the Court, the Policy and Resources Committee and the Finance Committee agreed that the Education Board would be allocated a sum of £700,000 from City's Cash funds in 2014/15 and £1m from City's Cash funds for Financial Year 2015/16.

### **Purpose**

2. This report provides the Education Board with a draft budget allocation for Financial Year 2015/16. Following the discussion of this proposal by the Members of the Education Board Officers will submit a finalised budget allocation for the Education Board's approval at its meeting on 5 March 2015.

### **Draft Budget Allocation for 2015/16**

3. The table below provides a draft budget allocation for Financial Year 2015/16 and also includes a comparison to the expenditure in Financial Year 2014/15. For the avoidance of doubt, this is a working draft and is subject to change.

<b>Expenditure</b>	<b>Local / Central Risk</b>	<b>2014/15 Allocation £'000</b>	<b>2015/16 Allocation £'000</b>
<b>Policy Based Budget Requirements</b> <ul style="list-style-type: none"> <li>• Research</li> <li>• Hard Education</li> <li>• Great Fire of London Website</li> <li>• School Visits Fund</li> <li>• Headteachers' Conference</li> <li>• Closer working with the Livery and businesses</li> </ul>	L L L L L L		15 20 15 40 25 50
<b>School Funding (Academies)</b> <ul style="list-style-type: none"> <li>• City of London Academy Southwark</li> <li>• City of London Academy, Islington</li> <li>• The City Academy Hackney</li> <li>• Redriff Primary School</li> </ul>	C C C C	150 150 150 50	150 150 150 50
<b>New Priorities (Delivery of the Education Strategy)</b> <ul style="list-style-type: none"> <li>• Strand 1 – Developing the City family of schools.</li> <li>• Strand 2 – Embedding the schools programme.</li> <li>• Strand 3 – Increasing the impact of the City's outreach offer in education.</li> <li>• Strand 4 – Employability.</li> <li>• Strand 5 – Engaging businesses and the Livery in Education.</li> </ul>	C	-	50
<b>New Schools</b> <ul style="list-style-type: none"> <li>• Programme and project management</li> </ul>	L	-	75
<b>Central Coordination (Education Unit)</b> <ul style="list-style-type: none"> <li>• Staffing</li> <li>• Governor Training</li> <li>• Forums (headteachers and governors)</li> <li>• Administration</li> <li>• Research</li> <li>• Memberships</li> </ul>	L	170	150
<b>Collaboration Activities</b> <ul style="list-style-type: none"> <li>• Concert</li> <li>• Summer School</li> <li>• Debating Competition</li> <li>• Sports Day</li> <li>• Additional activities (tbc)</li> </ul>	L L L L L	-	13 6 2 10 19
<b>Planned Events</b> <ul style="list-style-type: none"> <li>• Dinners</li> <li>• DfE events</li> <li>• External events</li> </ul>	L	30	25
<b>Total</b>		700	1,015

## Policy Based Budget Requirements

4. The Education Board is responsible for the distribution of the City's education funding allocation. The funding has been made available to cover all aspects of the City's education offer. At its inaugural meeting the Education Board received a report from the Director of the Museum of London on behalf of the Learning and Engagement Forum requesting funding for:
  - a) **Research** – £15,000 to commission a research company to consult teachers London wide, through focus groups and surveys, to test the demand for and appeal of a School Visits Fund and Headteachers' Conference.
  - b) **Hard Education** – £20,000 to commission a consultant to liaise with participating City venues to scope the Hard Education project, carry out more detailed testing of the concept with teachers, and develop a project plan with costings.
  - c) **Great Fire of London website** – £15,000 to commission a consultant to liaise with participating City venues and other potential partners to scope the Great Fire of London website and schools programme project, carry out more detailed testing of the concept with teachers, and develop a project plan with costings.
  - d) **School Visits Fund** – Funding in principle, pending the consultation and scoping work described above, for the first tranche of funding for the School Visits Fund. This would amount to £40,000 in Financial Year 2015/16. This proposal for the School Visits Fund is to establish a three year funding envelope, with an additional £30,000 of funding in both Year 2 and Year 3. While Members can support in principle a three year funding envelope the Education Board can only allocate funding for Financial Year 2015/16.
  - e) **Headteachers' Conference** – Funding in principle, pending the consultation and scoping work, for the Headteachers' Conference (cost to be confirmed after the consultation and scoping work, but officers suggest £25,000 is allocated as a provisional amount).
5. Officers recommend that the Education Board allocates £50,000 to support closer working with the Livery and businesses, either through Livery Schools Link or a new structure. The allocation of this funding would be subject to the Education Board's consideration and endorsement of a robust business plan. A business plan is currently being developed by the consultant project manager.

## School Funding (Academies)

6. In Financial Year 2014/15 the Education Board allocated £500,000 to City academies to support activities that would improve the educational offer at each academy. It is therefore proposed that the same funding is made available in Financial Year 2015/16 and the Academies are invited to submit proposals to the Education Board.

## New Priorities (Delivery of the Education Strategy)

7. The Education Board will receive a report from the Town Clerk proposing that the Education Board endorse key objectives for the next financial year. These objectives have been developed in accordance with the 5 strands of the Education Strategy and include:

- Strand 1 – Developing the City family of schools.
  - Strand 2 – Embedding the schools programme.
  - Strand 3 – Increasing the impact of the City’s outreach offer in education.
  - Strand 4 – Employability.
  - Strand 5 – Engaging businesses and the Livery in Education.
8. Officers recommend that 5% of the Education Board’s budget is allocated for the delivery of those objectives that are not already captured in the budget allocation and for unforeseen items of expenditure. This will allow the Committee to respond swiftly and effectively with funding for projects and initiatives identified during the year which support the Education Strategy’s aims and objectives.

### **New Schools Programme**

9. Subject to approval from the Education Funding Agency, City Corporation will expand its academy offer in Islington and Southwark. The City will also expand its local education authority provision at Sir John Cass’s Foundation Primary School. In order to support this expansion Officers recommend that the Education Board allocate £75,000 for programme and project management.

### **Central Coordination (Education Unit)**

10. This funding will enable to Education Unit to carry out its functions, providing central coordination and advice on the delivery of the Education Strategy. Specifically, the funding will cover the following expenditure: staffing, a governors training programme, supporting forums for headteachers and governors, administration, research, and memberships.

### **Collaboration Activities**

11. At the September meeting of the Headteachers’ Forum it was agreed that the City schools should undertake collaboration opportunities, including: a concert at the Barbican, a summer school, a debating competition, and a sports day, for which Officers propose that the Education Board allocates £50,000.

### **Planned Events**

12. Officers recommend that the Education Board allocates £25,000 for education related events during the next financial year, including: dinners, partnership events with DfE, and external events.

### **Recommendation**

13. Members are asked to note the report.

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